

# CINCINNATI SCHOOL OF BARBERING AND HAIR DESIGN

6500 COLERAIN AVE, CINCINNATI, OHIO 45239

Phone 513-923-3385 FAX: 513-923-3595

## APPLICATION

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

COUNTY \_\_\_\_\_ SSN# \_\_\_\_\_

RACE \_\_\_\_\_ GENDER \_\_\_\_\_

ETHNICITY \_\_\_\_\_

Have you ever gone by any other names \_\_\_\_\_ yes \_\_\_\_\_ no

List all other names: \_\_\_\_\_

MARRIED { } SINGLE { }

MALE { } FEMALE { }

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

I am a high school graduate of (Name of School) \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

I have a GED \_\_\_\_\_ Yes \_\_\_\_\_ No

ATTENDANCE PREFERENCE:

SCHEDULE-FULL TIME 35 Hours per Week \_\_\_\_\_ PART TIME 25 Hours per Week \_\_\_\_\_

Full-time schedule: Must attend 7 hours per day Tuesday-Saturday

Part-time schedule: Must attend 5 hours per day Tuesday-Saturday

Program Name: \_\_\_\_\_ Class Start Date: \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ CELL PHONE CARRIER: \_\_\_\_\_

Print Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

## APPLICATION

I \_\_\_\_\_ hereby make application for enrollment in the Cincinnati School of Barbering and Hair Design, for a course of Barbering of 1800 hours or Cosmetology Cross-Over of 1000 hours instruction, as prescribed by the Ohio law.

If accepted I agree to pay a \$75 Registration fee, current rate of tuition as per an enrollment agreement, plus necessary tools, textbooks and uniform fee to be paid on starting day. In the event that I cancel my enrollment, I waive all rights to the \$75.00 registration fee herewith as damages for the acceptance of this application. In the event a student withdraws from school before completing the course, the student will be subject to a prorated refund of tuition as per the enrollment agreement of the school. No refund will be made on equipment, books, or fees.

### Admission Requirements

Schedule a visit and tour. Complete enrollment application. Meet staff and students. Learn about curriculum, books and kits, dress code and payment plans. Have high school and post-high school transcripts sent to the school. Sign enrollment agreement. Cincinnati School of Barbering requires that each student enrolling in our programs:

- Complete an application for enrollment;
- Submit a \$75.00 Registration Fee;
- Proof of at least 17 years of age submit the following:
  - a certified copy of a Birth Certificate;
  - government issue photo ID
- Submit evidence of having graduated from high school OR successful completion of the equivalent of graduation by providing one of the following:
  - copy of a high school diploma
  - copy of a high school transcript stating graduation date
  - copy of a GED
  - copy of a State issued credential for secondary school completion if homeschooled.
  - copy of an academic transcript showing completion of at least a two year program that is acceptable towards a bachelor degree
  - Foreign Diplomas: Must have evidence that verification of a foreign student's high school diploma has been performed by an outside agency that is qualified to translate documents into English and confirm the academic equivalence to a high school diploma.
- Students wishing to transfer hours from another barber school must first obtain written permission from the Ohio State Cosmetology and Barber Board and submit a certified hour transcript. Prior study and transfer hours are evaluated by both the Ohio State Cosmetology and Barber Board and the institution. Accepted transfer students are contracted for and will only be charged for the amount of hours in the program less the transfer hours that have been accepted.
- Students who wish to re-enter the school after withdrawing must wait a 6 month (180 day) period from their last date of attendance, meet all of the of the above requirements, pay off previous balance, and sign a new enrollment agreement and pay the current rate of tuition for the hours remaining in the program.
- Students enrolling in the 1000-hour Cosmetology Cross-Over program must meet all of the above requirements as well as submit a copy of a current Cosmetology license. (Currently not eligible for Title IV HEA Funding)
- Students enrolling in the 500-hour Barber Teacher program must submit proof to the school of a current Ohio barber license; must submit proof to the Ohio Board at least eighteen months of work experience in a licensed barber shop or employment as an assistant barber teacher under the supervision of a licensed barber teacher for at least one year.
- Students using VA Educational Benefits will only receive these benefits for hours and studies that have not been earned at another institution.

Additional requirements:

- Submit an Ohio State Cosmetology and Barber Board application and \$40.00 Fee.
- Submit Picture Fee \$10.00 for three (3) identical photographs, head and shoulders only. Photo must be signed on the front by the applicant.
- Students are not permitted to start class until they have been issued a registration card by the Board

Disclosures:

- Any applicants who have been convicted of a felony must notify the Ohio State Cosmetology and Barber Board prior to enrollment. The Ohio State Board will determine if a student can obtain licensure upon graduation from the school and application for licensure.
- Please refer to the Ohio State Cosmetology and Barber Board; Barber Statutes and Rules; Ohio Revised Code, 4709.13 Disciplinary Actions, for reasons why the Board may refuse to issue, renew, suspend, or revoke any barber license and therefore prevent an individual from employment.
- All barber students must graduate within 2.5 years of their class start date, including any leave of absences, or will be terminated from the institution.

- Cincinnati School of Barbering & Hair Design does not recruit students already attending or admitted to another school offering similar programs of study.

## **Tuition and Fees**

### ***BARBER – 1800 CLOCK HOURS***

#### **Costs:**

Registration Fee: \$ 75.00

Tuition: \$13.500

Textbooks, Kit and sales Tax: \$1299 (subject to change)

State Board Fee: \$40.00

Picture Fee: \$10.00

### ***COSMETOLOGY CROSS-OVER -1000 CLOCK HOURS***

#### **Costs:**

Registration Fee: \$ 75.00

Full-Time Tuition: \$7,500

Textbooks, Kit, and Sales Tax: \$1299 (subject to change)

State Board Fee: \$40.00

Picture Fee: \$10.00

### ***BARBER INSTRUCTOR – 500 CLOCK HOURS (pending approval)***

#### **Costs:**

Registration Fee: \$ 75.00

Full-Time Tuition: \$3457.00

Textbooks, Kit, and Sales Tax: \$324.75 (subject to change)

State Board Fee: \$188.50

Picture Fee: \$10.00

(Currently not eligible for Title IV HEA Funding)

#### **Tuition Payment Plan:**

Payment plans are available and determined on an individual basis at time of enrollment. Methods of payment include full payment at time of signing the Enrollment Agreement, registration fee and down payment is due at time of signing enrollment agreement with balance paid prior to start date or through an approved payment plan as stated herein. Payments may be made by cash, check, money order, or through non-federal loan programs, and Federal Pell Grants (for those who qualify). Students are responsible for paying the total tuition and fees and for repaying applicable loans plus interest.

#### **CLASS SCHEDULE AND ATTENDANCE**

- The school is open on Tuesday – Saturday. All students must attend one (1) theory class per day.
- Full time students are scheduled to attend thirty-five (35) hours per week from 9am-4:30pm.
- Part time students are required to attend twenty-five hours per week; five (5) hours per day is mandatory (Tuesday – Saturday) during the hours of 9 AM – 4:30 PM.
- Saturday attendance is mandatory. All students must attend 5 hours on Saturday.
- Students who are absent on Saturday will not be permitted to attend school on the following Tuesday.